

2010 CHEER & DANCE FOR LIFE CLASSIC



COACH'S CHECKLIST

Before the Event:

- Review Score Sheets
- Review Performance Requirements
- Review Rules & Level Guidelines
- Review Event Information
- Complete Roster for EACH Division Entered
- Complete and Collect JAM Waivers
- Email info@COAcheeranddance.com with any questions

Mail or Fax to COA prior to the Event:

(Participation awards will not be available to registrants who do not supply complete information by the designated on time due date)

- Payment
- Roster for each team division entered
- JAM Waivers
- Registration Forms & Credit Card Payment Form (if paying with credit/debit card)

The day of the Event:

Have with you at all times

- Proof of age and grade level for all athletes
- Music (see event information for details)

A COA Representative will contact you by email or phone after your registration is received in the COA Office.

Coaches Attend FREE

Two Coaches attend FREE for each team registered. Coach's Badges will be distributed at COA Registration the day of the Championship. Additional Coaches must pay General Admission to gain access to the Championship.

REGISTER EARLY AND SAVE!

Early Registration Fees are only valid if the registration form and **FULL payment** are received in the COA office by the designated Early Registration due date. On Time Registration Fees are only valid if the Registration Form and **FULL payment** are received in the COA office by the designated On Time Registration due date. All registrations received **AFTER** the On Time Registration Due Date will be subject to the Final Registration Fees.

How to Complete Your Registration

- If using a paper registration, please complete pages 2 - 4 for all registrations. If paying by credit/debit card, please complete the Credit Card Payment Authorization Form as well.
- All credit/debit card payments will be assessed a 3% administrative fee and this fee may appear as a separate charge on your credit card/bank statement.

Change Fees

A \$25 change fee will be assessed each time you make a change to your original registration form. A \$250 change fee per division will be assessed for **ALL** division changes made after performance times are posted. Performance times are posted online after 5 PM Eastern Time on Friday, a week out from the Championship.

MAIL OR FAX TO:

COA Cheer & Dance • 3699 Paragon Drive • Columbus, Ohio 43228
Fax 614-921-2079 • Phone 1-800-252-4337

Do not mail your registration if you register by phone, fax or online.



1.800.252.4337 • coacheeranddance.com

The JAM Brands Registration Policies, Guidelines & Terms

PAYMENT TERMS:

- All registrations **MUST BE RECEIVED** with **FULL PAYMENT** on or prior to the registration deadlines in order to receive appropriate pricing. All teams will pay the price according to the time in which they register.
- Division changes will not be allowed the week of the event! No exceptions! All division changes are \$250 once the performance order has been posted. The performance order will be posted by all JAM Brands companies the Friday the week before the event.
- **FULL PAYMENT** must be received by the Wednesday **TWO WEEKS PRIOR** to the event in order for the team to be included in the performance order.
- All payments received less than 30 days prior to the event **MUST** be in the form of a money order, certified check, cash or credit card. No 'business' checks will be accepted!
- A 3% administrative fee will be added to each credit card/debit card transaction.
- **NO PERSONAL CHECKS** or 'per participant' payments will be accepted at any time.
- Checks that are returned for any reason will be charged a \$30 returned check fee in addition to the principle amount and checks will not be accepted from such issuer in the future. At that point, payment will only be accepted in the form of hand delivered cash, cashier's check, or certified bank check. Credit card payments are subject to approval.

REFUNDS & TRANSFERS:

- 75% refund or the option to transfer 100% of the funds to another JAM Brands event in the 2009-2010 season will be available to teams withdrawing from the event at least 60 days before the event date. There is a \$50 processing fee for all transfers.
- 50% refund or the option to transfer 100% of the funds to another JAM Brands event in the 2009-2010 season will be available to teams withdrawing from the event at least 30 days before the event date. There is a \$50 processing fee for all transfers.
- **NO REFUNDS** will be issued within 30 days of the event. The option to transfer 50% of the funds to another JAM Brands event during the 2009-2010 season is available; however, this can only be done up until 2 weeks prior to the event date. There is a \$50 processing fee for all transfers.
- All refund or transfer requests must be **IN WRITING** and received by the specific JAM Brands company they registered with by the deadlines discussed above.
- **NO REFUNDS OR TRANSFERS** for individual members from teams. Different participants can, however, replace the previous team member(s) with company approval.
- Amounts paid for hotels and transportation fees are non-transferrable, but may be refunded according to refund schedules set by each individual brand. For details, please contact the brand you purchased these items from.

DIVISION GUIDELINES:

- The JAM Brands reserves the right to close, combine or open divisions at any time leading up to each event. USASF division guidelines will be followed for all-star divisions.

DEFINITIONS:

- A "crossover" is a cheerleader or dancer that competes on more than one team from the same gym/school and at the same event. The "crossover" fee does **NOT** apply to a participant who is on a school team and an all-star team or a team and a Specialty division. "Crossover" participants must pay the full registration fee for the first team and will pay the discounted "crossover" fee for each additional team.

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CONTACT INFORMATION

Organization Name _____

Organization Address _____

Organization City _____ State _____ Zip _____

Organization Phone _____ Organization Website _____

Contact Person (authorized to make changes) _____

Home Address _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Fax Number _____

Cell Phone _____ E-mail Address (required to send confirmat.on) _____

Recruited By _____

CHEER & DANCE FOR LIFE CLASSIC

	Number of Athletes				TOTAL
Team Athletes	<input type="checkbox"/>	x	\$15	=	<input type="text"/>
Team Crossovers	<input type="checkbox"/>	x	\$15	=	<input type="text"/>
Specialty Division Athletes	<input type="checkbox"/>	x	\$15	=	<input type="text"/>
Specialty Division Crossovers	<input type="checkbox"/>	x	\$15	=	<input type="text"/>
Cheer & Dance For Life Key Chains	<input type="checkbox"/>	x	\$1	=	<input type="text"/>
SUB-TOTAL =					<input type="text"/>
TOTAL =					<input type="text"/>

A 3% administrative fee will be added to each credit card/debit card transaction.

POLICY AGREEMENT (Policy Agreement must be signed before your registration will be processed)

Policy Agreement must be signed before your registration will be processed

I, _____ have read COA's and The JAM Brands' Registration Policies, Guidelines & Terms in their entirety. I understand I am financially responsible for this entire registration. I agree to abide by the rules and policies stated. If my telephone number is placed on the National Do Not Call Registry, I grant COA, LLC. the permission to call me at the numbers listed herein.

OFFICE USE ONLY

① _____

Type _____ Amount _____

Date _____ Initials _____



1.800.252.4337
coacheeranddance.com



2009-2010 COA ROSTER



Championship Name _____

Organization Name _____

Team/Group Name _____

Division _____

Division Code _____

	Athlete Name	Date of Birth	Age	Grade	Gender M/F	Number of Performances
1						
2						
3						
4						
5						
6						
7						
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*37						
*38						
*39						

Please sign below to ensure accuracy of document.

X

Signature _____

Date _____

Roster must be received by COA PRIOR to the championship.. Copy this form and use one for each registered team. List all participants competing in the division listed above. Any participant not listed on this roster will not be allowed to compete.

*Please use these lines for alternates.

1.800.252.4337
www.COAcHeeranddance.com

