

# COA ULTIMATE NATIONALS HOTEL REGISTRATION - APRIL 1-4, 2010

## CONTACT INFORMATION

Organization Name \_\_\_\_\_

Hometown and State of Organization \_\_\_\_\_

Contact Person (Authorized person to make changes) \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

( ) ( )

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

( ) ( )

Fax Number \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address (required for confirmation) \_\_\_\_\_

Recruited By \_\_\_\_\_

**Gaylord Palms Resort Rooms Special - \$189 per night per room** (plus resort fees and taxes)

## REGISTRATION

### MAIL OR FAX TO:

**COA 2010 ULTIMATE Nationals**  
 3699 Paragon Drive  
 Columbus, Ohio 43228  
 Fax 614.921.2079  
 Phone 1.800.252.4337

Do not mail your registration if you register by phone or fax.

Registrations will not be processed until full payment has been received. If faxing your registration, include credit card payment. Late fees will be applied after stated due date.

## REGISTRATION INFORMATION

- \* **Hotel Registration Forms and Deposits must be in the COA office by December 31, 2009.**
- Late registrations will be assessed a \$100 late fee.
- \* Group Room Lists due February 12, 2010.
- \* Nonrefundable deposits must be submitted with registration. If you are paying by check, make ONE check or money order (no cash) payable to COA, LLC
- \* A \$30 "returned check fee" and the amount of the returned check, may be electronically deducted from your account upon presentation of your unpaid check from the bank.
- \* A \$50 change fee will be assessed each time you make a change to the original hotel registration form.
- \* The policy agreement must be signed before your registration will be processed.
- \* At any time should you cancel a room, you will forfeit a one night room deposit of \$242.
- \* Should a refund be made, you will be assessed change fees and late fees and will have to wait 4-6 weeks after the event.
- \* We will accept certified check, money order or credit card.
- \* Please fill out the COA credit card form in its entirety, you will not be charged the 3% processing fee for hotel reservations

## HOTEL BOOKING

### HOTEL ROOM

	Quad	Triple	Double	Single	Total
Monday, March 29, 2010	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>
Tuesday, March 30, 2010	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>
Wednesday, March 31, 2010	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>
Thursday, April 1, 2010	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>
Friday, April 2, 2010	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/> *
Saturday, April 3, 2010	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>
Sunday, April 4, 2010	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>
Monday, April 5, 2010	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>
Tuesday, April 6, 2010	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>
Total Room Nights**					<input type="text"/>

**\$231 per room per night includes all taxes, resort fees and parking**

## POLICY AGREEMENT

I, \_\_\_\_\_  
 have read COA's rules and policies in their entirety. I understand I am financially responsible for this entire registration. I agree to abide by the rules and policies stated. If my telephone number is placed on the National Do Not Call Registry, I grant COA, LLC, permission to call me at the phone numbers listed herein.

## HOTEL CANCELLATION POLICY

Cancellation Date	Percent Refunded*
Prior to February 12, 2010	100% Refunded
February 12-18, 2010	75% Refunded
February 19-25, 2010	50% Refunded
February 26 - March 2, 2010	25% Refunded
After March 2, 2010	No Refund

\*Less deposits, change fees, and late fees

## CALCULATE YOUR DEPOSITS

One night room deposit is due if you are booking more than 5 rooms.  
 If booking less than 5 rooms, full payment is required.

\*  x \$231 = \$  \*Required Deposit

Number of Rooms - Friday Night      Total for Hotel Room Deposit

\*\*  x \$231 = \$  \*\*PAYMENT IN FULL (Less than 5 rooms)

Total Number of Room Nights      TOTAL

**LIMITED TIME OFFER!**  
 (Expires 12/31/09)

## HOTEL INFORMATION

We predict the Gaylord Palms Resort will sell out early. Subsequent registrations will be housed at the Orlando World Center Marriott or additional overflow properties. We will do our best to accommodate your request, but your preference is not guaranteed. Hotel accommodations will be determined by the date of receipt of the registration forms, room lists, and deposits in the COA office. (All forms must be completed and accompany the registration to guarantee reservations). Your confirmation will include information regarding which hotel you have been assigned.

### Room Type Information:

Quad	4 names on room list	2 beds
Triple	3 names on room list	1 bed & twin pull-out
Double	2 names on room list	1 bed
Single	1 name on room list	1 bed

Due to the large number of guests at The COA ULTIMATE National Championship, hotels cannot guarantee special requests such as: adjoining rooms, rooms blocked on the same floor (especially for large groups), rollaway beds, cribs, or rooms with a view. Due to Florida fire code and occupancy laws, rooms with two beds cannot accommodate a rollaway bed and may not house more than 4 people.

## OFFICE USE ONLY

(W)	Type	Amount	Date	Initials



3699 Paragon Drive • Columbus, Ohio 43228  
 614.921.2079 FAX • 1.800.252.4337 • www.coacheeranddance.com



# COA ULTIMATE NATIONALS HOTEL REGISTRATION - APRIL 1-4, 2010

**IMPORTANT: ALL ROOM LISTS ARE DUE IN THE COA OFFICE BY FEBRUARY 12, 2010.**

Organization Name: \_\_\_\_\_

List first AND last names of each guest, and check-in and check-out dates for each room.

Circle Room Types for each room below: Quad (4 people, 2 beds), Triple (3 people, 1 bed & twin pull-out), Double (2 people, 1 bed), Single (1 person, 1 bed).

\*Please note: Hotel safety regulations permit only 4 people per room. Roll-away beds cannot be reserved through COA. Hotels cannot guarantee special requests such as: adjoining rooms, rooms blocked on the same floor (especially for large groups), roll-aways, cribs or rooms with a view.

Room #1				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #2				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #3				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #4				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #5				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #6				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #7				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #8				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #9				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #10				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #11				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

Room #12				
Check-in Date:	_____			
Check-out Date:	_____			
Room Type:	Quad	Triple	Double	Single
First and Last Names (please print)				
1.	_____			
2.	_____			
3.	_____			
4.	_____			

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